



Friday, December 2, 2011  
Location: CUE 518  
Washington State University  
Pullman, WA

**Video Connection with Clark (5705483)**

**Call-In: 509-335-4700 5483# (NOTE the new PIN number)**

(I will also be screen sharing via skype for others who are interested.)

If you want me to share the screen with you, share your skype name with me.

Also, please be available at 8:30am (PDT) to test this out.)

## AGENDA

- 9:00 am PDT      **Welcome and Introductions** (Members who haven't done so already are encouraged to prepare a 1-slide introduction to themselves and which will also be posted here:  
<http://www.cereo.wsu.edu/bioearth/biosketch.html>)
- 9:30 am      **Presentations of Progress Reports**  
WG I –  
    Terrestrial/Aquatic – Jenny  
    Atmospheric – Serena  
    Cyberinfrastructure – Joe  
WG II – Economics – Mike  
WG III – Outreach/Communications – Jennie/Fok/Chad  
    (acknowledging funding for WG III starts in year 2)  
Project Integration - Jenny
- 10:45 am      **COFFEE/SNACK BREAK**
- 11:00 am      **Presentations on 1-year Milestones** (Please meet with your working groups in advance to develop your 1-year milestones. Email these to me in advance and I will compile all milestones as hand-outs for group discussion.)  
WG I – Jenny/Serena/Joe  
WG II – Mike  
WG III – Jennie/Fok/Chad  
Project Integration - Jenny
- 11:30 am      **All-Hand Discussion on Milestones and Project Integration**
- 12:00 pm      **LUNCH** (catered in room; please fill out the Doodle Poll for lunch attendance: <http://www.doodle.com/zewt5xb3y7zx35#table>)
- 1:00 pm      **Tutorial and Discussion of Forum** – Fok (509-335-4700 5359#)
- 1:30 pm      **Informally-Arranged Break-Out Discussions** (optional)